



Job Posting | Summer Staff  
304 IAWAH Rd RR2 Godfrey ON K0H 1T0  
Phone: 613-273-5621 ex. 106  
Email: camping@iawah.com

## Tuck Manager

### *Prerequisites:*

A high level of organizational skills, the ability to work independently, think creatively and effectively handle money and manage inventory.

### *Overview:*

Under the direction of the Administrative Coordinator, the successful candidate will be the primary staff member in the Tuck Shop. With the help of some cabin staff, the Tuck Manager must be able to responsibly handle payment, take and prepare tuck orders daily, and be accountable for the cleanliness of the tuck shop.

### *Expectations:*

1. Receiving deposit money from campers and staff.
2. Organizing accurate individual accounts.
3. Managing inventory.
4. Computer skills in developing excel spreadsheets and in using point of sale devices.
5. Great customer service skills.
6. Daily organization, filling and dispensing of tuck bins.
7. Serving in additional areas of camp daily, as needed.
8. Maintaining a clean and welcoming tuck shop.

In addition to the above expectations, the successful candidate will contribute positively to an environment where we seek to encourage, build up and humbly challenge one another to continually grow. As a leader, they will demonstrate discernment and maturity helping to perpetuate safety, efficiency and fun as we strive to create a place for campers as well as staff from many different walks of life to be able to open up and experience freedom in a life with Christ.

All staff are required to sign IAWAH's Staff Expectations, which will be provided upon receiving a contract.

(updated Sept. 2019)