

# **Adult Volunteer Guide Summer 2021**



## Welcome to IAWAH!

IAWAH has been blessed with a faithful community of adult volunteers, and we're excited that you have chosen to spend some time with us this season. Being an adult volunteer through the summer poses unique challenges and opportunities. Take a moment to read over this material, there are a lot of good nuggets of wisdom in it, that will help you begin to prepare for your time with us. Once you've read this guide we hope you will be better prepared, as you seek to serve God at IAWAH alongside our staff team.

Some Specific one-week summer volunteer roles may include:

- Medical Staff
- Food Services
- Maintenance
- Transportation Needs (day-trips)
- Bridge Camp Staff
- Registration & De-registration help (Saturday & Sunday)



## Medical Staff

### Role:

Each week of summer the IAWAH campers are cared for by a medically trained professional (who is both registered and insured). Volunteers who serve in this capacity work well independently, have a gentle disposition and are able to make decisions quickly.

### Discount/Honorarium:

For one full week of service you will receive a discount of one main camp fee (to be applied to children of the medical staff). Medical staff with no children in the camp session will receive an honorarium of \$400/week of service.

While you are on-site camp will provide you with accommodations and meals for yourself + a second adult and your children. Any other adults, children or extended family will need to pay for their meals while on-site.

### What to expect:

- On Sundays, you will be doing intake of campers; meeting with parents and children to discuss medical needs as well as any medications they have brought with them to camp and will be taking during their time at IAWAH.
- Medical staff are to remain onsite at all times.
- Be present at every meal and snack with the appropriate medications.
- Be on radio at all times and respond promptly when campers or staff require medical attention unless arranged with the Camping Team ahead of time
- We ask that medical staff arrive on the Saturday to debrief with the last weeks nurse after de-reg and get any staff or bridge camper medication for the weekend.



## Bridge Camp Staff

### Role:

Once in a while we seek adult volunteers (or students age 18+) to volunteer directly with the campers in the cabins. Typically, this is a volunteer that has served with us in previous seasons. These volunteers serve from Saturday morning to early Sunday afternoon with one of our bridge camps. Bridge camp staff will be responsible for providing great care to the campers who stay over between camps as well as helping the campers enjoy the weekend, while getting some much-needed rest. These volunteers have a lot of energy, enjoy working directly with campers and take initiative to make the week or weekend fantastic, safe and memorable for the camper.

### What to expect:

Jam packed days full of leading campers. Sleeping in cabins/tabins alongside the campers and/or other staff members.

### Additional items to bring:

- Bedding appropriate for cabin life
- Clothes for a multitude of activities

## Registration & De-registration Help

### Role:

Arrival and departure are a huge deal at IAWAH; it is the first and last experience that campers have with IAWAH. In addition, it is usually the only interaction parents have with IAWAH. Because of this IAWAH seeks friendly, welcoming, accommodating volunteers to help with registration (Sunday afternoon) and de-registration (Saturday morning).

### What to expect:

Volunteers serving in registration and deregistration, need to be able to interact in a professional, friendly and informative manner with all guests to IAWAH. Positions include welcoming families, lice checks, registering children, guiding parking and aiding IAWAH staff in helping move luggage.



## Food Services

### Role:

To serve at IAWAH through the preparation of food in the kitchen. You will be guided by a cook and/or a kitchen shift leader, and will work alongside other volunteers and summer staff members.

### What to expect:

- Your shift will be 7-8 hours, breaks included.
- The kitchen is a hot place to work in the summer, so remember to dress appropriately.
- Generally speaking, there are two kitchen shift options, an early morning shift or an afternoon/ evening shift. Although we cannot guarantee that you will receive the shift that you prefer we will try our hardest to accommodate. It is no fun for anyone to have a person who hates mornings working alongside them at 6am!

### Additional items to bring:

- Clothes that are cool, clean and comfortable
- Comfortable closed toed shoes (shoes that will not slip on wet surfaces and will protect your foot if you spill hot sauce or drop a knife, ballet flats and crocs are not appropriate) that are good for standing in for a long period of time, that you don't mind spilling spaghetti sauce on.
- A hat or bandana to keep hair out of your face

### Discount/Honorarium:

For one full week of service you will receive a discount of 50% off a main camp fee (to be applied to your child).

## Transportation Needs

Our trips vary from a trip to Perth (40 min) to a trip to the Madawaska river (3.5 hours) or farther. Sometimes drivers just drive our F150 truck, sometimes the truck is pulling a canoe trailer, or sometimes they drive a minivan full of kids. Either way it is a fun way to see a bit of Ontario or Quebec, and a neat way to connect with staff and campers.

Our transportation staff drive IAWAH's vehicles. The vehicles are maintained regularly and kept in good working order. IAWAH will provide you with documents regarding campers, and paper maps. To volunteer to drive you need to have a "drivers abstract" completed and, be 25 years of age.

### Additional items to bring:

- Your driver's license
- GPS, if you don't like paper maps

## Maintenance

### Role:

Working with our maintenance staff you will be helping maintain and develop the IAWAH buildings and grounds. You may be working independently or alongside a team of staff or volunteers.

### What to expect:

Generally, your shift will begin after breakfast and finish before supper, with a break for lunch. Most of IAWAH's maintenance during the summer happens outside in many different types of weather. Volunteers perform a variety of different tasks; lawn mowing, construction, carpentry, woods maintenance, painting and renovations. Please let IAWAH know of your specific skills and interests so that we can best place you during your time of service.

### Additional items to bring:

- Steel toed boots/shoes
- Appropriate clothes for getting dirty during volunteer shifts.

### Discount/honorarium:

For one full week of service you will receive a discount of 50% off a main camp fee (to be applied to your children).

# General Information for All Volunteers

**Clothing:** Staff and Volunteers are role models to campers while at IAWAH (and beyond). The clothing we wear is a powerful way we can show Christ's impact on our life while expressing the personality He's given us. We live and serve in close community at IAWAH. Be aware of the impact your clothes may have on your neighbours. Consider the following as you pack:

- **Everybody:** Do not bring clothing with questionable or suggestive slogans, designs or logos. Avoid articles that are too tight, revealing or see-through. Pack with respect in mind and dress appropriately for an outdoor, active lifestyle. Modest attire is needed for both work and leisure.
- **Men:** Avoid shorts that ride low or become see-through when wet. Leave your Speedos at home. Remember that you are a representative of IAWAH, make sure your clothing is clean and presentable.
- **Women:** One-piece bathing suits or modest two-piece tankinis are acceptable. Leave bikinis at home. Avoid ultra low-rise jeans, short shorts (shorter than a 4 inch inseam). Some fashions include: low necklines, large arm holes, and crop tops. If you choose to bring this type of clothing make sure you also bring a shirt to wear under them that covers your undergarments and body. Consider leaving most of your make-up at home; you don't need it at camp.

**Accommodation:** Adult Volunteers are housed in ensuite style rooms in a few different buildings. Each room is equipped with a double bed, bunk bed and mini ensuite (shower, toilet, sink). None of IAWAH's accommodation is air-conditioned, some buildings can get warm during the heat of the summer.

**Personal Vehicle:** If you are bringing your vehicle to IAWAH parking is available on site. A note about the camp road: The camp road, as you will notice is quite fun to drive on. It can also be a very dangerous road as there are often no shoulders, tight corners and hills. Please obey all Ontario driving laws and be respectful that there are other people traveling the road as well.

**Laundry:** laundry can be difficult to do on-site, there is access to a washer and dryer that is shared with all of the on-site staff. IAWAH will provide laundry detergent. Please follow the posted instructions above each washing machine.

**Meals:** Volunteers can expect three hearty meals a day and one snack while serving with us. As IAWAH serves over 200 people a day you (and your family) will be requested to eat at a certain meal seating, so that we can accommodate everyone and staff and campers can stay on schedule. If you are in need of a snack outside of a meal time there is always fruit and hot/cold drinks available in the dining room, and the Tuck shop supplies a variety of snacks.

**Special Dietary Needs:** If you have special dietary needs please inform the Camping Coordinator ([camping@iawah.com](mailto:camping@iawah.com)) before your arrival so the kitchen has time to make accommodation. We easily accommodate: vegetarian, vegan, lactose free, gluten free, celiac and other allergies.

**Communication:** (phone, email, wifi) IAWAH is equipped with wifi in most buildings, although it will be restricted from allowing online gaming and streaming, you will be able to check email and complete other general tasks. IAWAH does not provide public computers. Should you need to make a call and are not getting reception on your cell phone, you can inquire at the office to use one of the phones there. This is for emergency calls only.

**Unauthorized Areas:** There are a few areas of camp that are off limits to non-authorized individuals. (Kitchen, Workshop, Ropes Areas). If you need to access an area please seek permission from the IAWAH staff member responsible.

**Police Checks and Basic Personal Information:** As a volunteer, you are required to submit a current Police Records Check, along with a simple information form. Please visit the Accepted Staff page of our website [www.iawah.com](http://www.iawah.com) to find out more about police record check options. Please also submit the form emailed out, that collects your basic info for our HR records.

**Discounts/Honorariums:** You will receive one discount/honorarium per role, this means that if you want to share the responsibility of a role with someone else you will need to split the discount or honorarium.

Discounts are only applied to one child, if a family has more than one child in camp the week they are volunteering the child/children need to be registered and paid in full, unless they are going to be a day camp who sleeps with you at night, in which case it will be 65% on the cost of a week of camp.

**Interaction with your children:** As an IAWAH volunteer with a child in session it is important to think about how you interact with them. Please keep in mind that not all children's parents are at camp with them and seeing a cabin mate with Mom or Dad may be difficult for other children. Also- please try to let the cabin leaders be the authority figure throughout the week as it is hard on our staff when parents are very present within the cabin.

Further Questions? Email: [camping@iawah.com](mailto:camping@iawah.com)

