



304 Iawah Rd., Godfrey ON K7K 1W2
613-2735621
www.iawah.com

JOB TITLE: Retails / Tuck Manager Assistant
Anticipated Start Date: June 27, 2021

Prerequisites:

A high level of organizational skills, the ability to work alongside, yet under the authority of the Retail / Tuck Manager.

Overview:

The successful applicant will primarily work in the Tuck Shop and assist with the Online Store. They will help with bookings and meal orders for the Campground services. This person must be able to responsibly handle payment, take and prepare tuck orders, and be accountable for the cleanliness of the tuck shop.

Expectations:

Assist the Retail / Tuck Manager in some or all of the following;

1. Receiving deposits and/or payments from parents, guests, campers and staff.
2. Organizing accurate individual accounts.
3. Managing inventory.
4. Computer skills in developing excel spreadsheets and in using point of sale devices.
5. Daily organization, filling and dispensing of tuck bins.
6. Serving in additional areas of camp daily, as needed.
7. Work alongside the Campground Manager to make sure the guest experience is excellent.
8. Will be expected to assist the Campground Manager, working "on call" some evenings, attending to campground guest's questions and needs.

In addition to the above expectations, the successful candidate will contribute positively to an environment where we seek to encourage, build up and humbly challenge one another to continually grow. As a leader, they will demonstrate discernment and maturity helping to perpetuate safety, efficiency and fun as we strive to create a place for campers as well as staff from many different walks of life to be able to open up and experience freedom in a life with Christ.

All staff are required to sign IAWAH's Staff Expectations, which will be provided upon receiving a contract.

Please apply online at <https://iawahstaff.campbrainstaff.com/>
Or contact the General Director, Ken Vissers at kvissers@iawah.com